

Who to See When . . .

Gordon Grissom 522-6470

Principal

The principal is accountable for the overall instructional program, school discipline, school plant operations, building usage, financial matters, emergency procedures, scheduling, hiring, personnel evaluations, and a host of other responsibilities. The assistant principal has been assigned many areas to administer, as have the counselors, psychologist, and parent liaison. Please feel free to communicate with any of us!

Barb Denny 522-6470

Administrative Assistant

Budgets
Student Activity team funds
Substitute teachers
Reimbursement claims
Schedule Appointments
Schedule conference rooms
Student scholarships
Medical concerns
Office and district forms
Sports information

Julia Anderson 522-6422

Counseling Secretary

Student scheduling
Report cards
Immunization records
New student enrollment
Locks & lockers
New address/phone changes
Emergency medical information
Monthly Newsletter

Patrick McClellan 522-6470

Assistant Principal

Curriculum & instruction
New teacher orientation
Parent/student concerns
Attendance issues
Discipline matters
Health & safety issues
Peer Mediation program
Lunchroom supervision

Counselors

Mark Salo 522-6420

8th Grade & 6th Grade

Ken Bies 522-6421

7th Grade & 6th Grade

Counseling students
504 case managers
SAT coordinators
Coordinate parent/teacher conferences
New student orientation
Coordinate/interpret standardized testing
Sixth grade orientation for students & families
Classroom presentations (harassment, etc.)
Resource to parents/families
Student registration
8th grade transition coordinator to high school

Mary Heap 522-6400

Main Office Receptionist

Attendance 522-6410

Prearranged absences
Student messages
Attendance
Homework assignments
Daily announcements
Sports information

Tom Bracha 522-6406

HeadCustodian

Building maintenance

Building use

Gym use

Grounds/Fields use

Sandra Quinton 522-6430

School Psychologist

Behavior and learning consultation

Evaluations

Counseling needs

Behavior programming

Program planning

Ashley Mares-Jones 587-3840

Parent Liaison

Facilitates partnership between home and school for the common goal of successful children.

Program planning

Assists parents finding information about school and community resources

Will meet with parents at a time and place convenient for them

Parent/guardian consultation

Available to all families

Laura St. John 522-6021

Prevention Coordinator

Does your child need to attend a class ...

for violence prevention?

for conflict resolution?

for anger management?

for social skills?

If so, call Laura to enroll your child.